

MESSAGE TEMPLATE THAT CAN BE USED WITH EXTERNAL PARTNERS (such as physician offices, hospitals, vendors, government officials, and donors) about the migration to @vnshealth.org

Hi _____,

As a valued partner, I wanted to let you know about an upcoming change that's related to our recent rebrand from VNSNY to VNS Health.

Starting Saturday, October 22nd, VNS Health will be changing all @vnsny.org email addresses and changing over to @vnshealth.org email addresses.

Please note that if you send an email to my old @vnsny.org email address after October 22nd, it will still reach me – your email will automatically be redirected to my new @vnshealth.org email mailbox. The same holds true if you send an email to anyone on the VNS Health team using their old @vnsny.org email address after October 22nd – they'll still receive it.

I wanted to let you know about this change in advance in case you need to notify your IT team so they can ensure that a @vnshealth.org email sent to you doesn't end up in your spam folder. You may also want to update your contacts list so it includes the new @vnshealth.org email address.

Thank you. Looking forward to emailing you from my new @vnshealth.org email address!

[Add your name, title, new @vnshealth email address, etc.]